

**BEFORE YOU START** – for anyone completing the FAFSA

- **NAME:** All application materials, including the FAFSA, must be made using your legal name, as it appears on your Social Security card, not your stage name. All application documents and school records must also use your legal name.
- **EMAIL:** CIRCLE applicants, if accepted, who are awarded Federal Financial Aid, must maintain a functioning email throughout the Financial Aid process, from completing the FAFSA (for both academic years) through graduating your program. The email used on your FAFSA Application is the only one the Circle Financial Aid Office (FAO) will be using throughout your enrollment. If you change your email, you must change it on the FAFSA first by returning to your application and making an update, and then informing the FAO.
- **STEPS TO FEDERAL FINANCIAL AID:** Completing a FAFSA is only the first step. You must complete all steps of the financial aid process before receiving any federal funding. You must read all the documentation supplied by the Financial Aid Office, reply to all emails, and complete each step in a timely manner, or your aid may be delayed.
- **TOPICS & FAQ:** Please read Financial Aid Topic **Completing The FAFSA for CIRCLE** for help and information on Federal Financial Aid at CIRCLE.
- The FAO (Financial Aid Office) will inform you when you have completed all steps.